

**EXAMINATION FOR PROVISIONAL (RESIDENCY)  
MEMBERSHIP  
NORTH ALABAMA ANNUAL CONFERENCE**

**OTHER REQUIREMENTS**

**AUTOBIOGRAPHICAL STATEMENT**

**PatsiosCauto**

Write statement (3 page minimum) providing information about your family background and present family situation, church participation and experience, educational history, work experience, and call and response to ministry. **Save in Microsoft Word as: Last name, first initial, auto [for autobiographical statement] example: PatsiosCauto**

**BIOGRAPHICAL INFORMATION FORM**

Complete the Biographical Information Form. Signed paper copy must be submitted.

**MEDICAL REPORT**

Complete the candidate's section of the Medical Report form, and then have your personal physician or any reputable physician complete the physician's section. **Please make your appointment is scheduled in time for the report to be sent to the Office of Ordained Ministry by your physician by date that your other assignments are due.** Make sure all applicable medical tests required are done.

**PSYCHOLOGICAL EVALUATION**

If your Psychological Report was done earlier than June 1, 2005, you will need to do another one immediately. Instructions will be sent to you if you need to do another one.

**QUESTIONS FOR DETERMINING U.S. WORK AUTHORIZATION**

Complete the questionnaire regarding your employment eligibility. If you answered "No" to question #1 and "Yes" to question #2, please answer giving a full explanation of your employment authorization and submit copies of appropriate documentation. **Signed paper copy must be submitted**

**SEMINARY RECOMMENDATION FORM**

Ask your Faculty Advisor or an appropriate administrative officer of your seminary to fill out this form and return it to the Office of Ordained Ministry by date that your other assignments are due.

**OFFICIAL TRANSCRIPTS**

Please request that (one) official transcript of all college, seminary, and other graduate studies be sent to the Office of Ordained Ministry, 898 Arkadelphia Road, Birmingham, AL 35204 by date all of your assignments are due.

**CREDIT REPORT**

Complete the Credit Inquiry Release and Financial Disclosure Form. Signed paper copy must be submitted.

### **BACKGROUND Affidavit**

Complete, sign, and have notarized the Background Affidavit. Signed and notarized paper copy must be submitted.

### **LETTERS OF RECOMMENDATION**

Give form for Letter of Recommendation to your immediate supervisor (all that apply):

SPRC chair **and** senior minister - if serving on staff of local church

Supervisor - if serving outside the local church

**Do not give this to your District Superintendent.**

**(Due in Office of Ordained Ministry by the date all other assignments are due.)**

### **PHOTOGRAPH OF YOURSELF**

Please send a photo of yourself. The photo **should not** include your spouse, children or anyone else. Make sure it is a good photo. Please try to send a wallet size portrait. It will be used for the Conference Journal. If possible, **please scan it and e-mail it in jpg format** to Cindi Patsios at [cpatsios@northalabamaumc.org](mailto:cpatsios@northalabamaumc.org) and then send the photo with the rest of your material

### **GRADED SEMINARY OR COURSE OF STUDY PAPER**

Submit one graded paper from a recent class in seminary or course of study school. (The paper may be one of your own choosing.) Briefly explain in one paragraph why you chose this paper.