

North Alabama Conference  
**LAY SPEAKER ANNUAL REPORT**

**REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE**

Initial Application or Request for Renewal

This form is to be turned in at your Charge Conference.

**(Part 1)**

**DATA ON THE LAY SPEAKER**

Name \_\_\_\_\_ Mrs. Ms. Mr. Name of District \_\_\_\_\_  
Nickname (i.e. Sue, Jim, Ken, etc.) \_\_\_\_\_ Name of Church \_\_\_\_\_  
Address \_\_\_\_\_ Church Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_ Church Telephone \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_

**(Part 2)**

**STATUS OF THE LAY SPEAKER**

**First Time:** I am applying to :

BEGIN as a local church lay speaker (complete only Parts 3, 4, & 5 )

BECOME a certified lay speaker (complete both sides of this form )

**(Note: The District Director will contact you with information on the next Lay Speaking Ministries School.**

**Renewal :** *(Renewal applicants must also complete side two)*

I am applying for RENEWAL as a :

local church lay speaker    certified lay speaker

**(Certified Lay Speakers - complete question 1 & 2 below)**

1) What year did you complete your LAST advanced course ? \_\_\_\_\_

2) What was the TITLE of the LAST advanced course you took?  
\_\_\_\_\_

**(Part 3)**

**REQUEST OF THE LAY SPEAKER**

I hereby request recommendation of my pastor and my charge conference to begin / renew as a    local church lay speaker    certified lay speaker for the ensuing year.

Date \_\_\_\_\_ Lay Speaker

**(Part 4)**

**RECOMMENDATION OF THE PASTOR**

I recommend concurrence with the request of this person to begin /renew as a    local church lay speaker    certified lay speaker for the ensuing year.

Date \_\_\_\_\_ Pastor

**(Part 5)**

**RECOMMENDATION OF THE CHARGE CONFERENCE**

The charge conference of \_\_\_\_\_ (church or charge) recommends that the above person begin or renew as a  
local church lay speaker    certified lay speaker for the ensuing year.

Date \_\_\_\_\_ District Superintendent

**NOTICE :** After this form is completed and signed by all those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1) Lay Speaker, (2) District Director of Lay Speaking, (3) District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL form.

**(OVER)**

**(Part 6)**

**MINISTRIES BY THE LAY SPEAKER**

During the past year I have:

Participated in **Caring** ministries as follows:

- served as a volunteer in a care-giving institution
- provided one-on-one caring
  - at a hospital, nursing home, or to a shut-in
  - in membership/evangelism visitation
  - served in caring/outreach projects (food pantry, prison ministry, etc.):
- other caring activities \_\_\_\_\_

Participated in **Leading** ministries as follows:

- served as member of committee, board, commission, council, task force, etc.:
- as a volunteer at a community agency
- at my local church
  - beyond my local church
    - in my District    Conference    Southeastern Jurisdiction    General Church level
- other leading activities \_\_\_\_\_

Participated in **Speaking** ministries as follows:

- brought message in \_\_\_\_\_ worship services
- delivered \_\_\_\_\_ devotional messages
- served as worship leader in \_\_\_\_\_ services
- taught \_\_\_\_\_ classes
- other speaking activities \_\_\_\_\_

Additional opportunities for ministry participated by the Lay Speaker \_\_\_\_\_  
\_\_\_\_\_

**(Part 7)**

**PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, and speaking ?

\_\_\_\_\_  
\_\_\_\_\_

**(Part 8)**

**FEEDBACK BY THE LAY SPEAKER**

Do you believe that you have had adequate opportunity for service as a lay speaker this past year?    yes    no (if no, please explain)

\_\_\_\_\_  
\_\_\_\_\_

What additional training or support do you need or suggest? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Give any recommendations you have for improving the lay speaking ministries in your District or Conference. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Note:** District Directors are encouraged to respond to any comments within this section)